



NSW Police Force
www.police.nsw.gov.au

National Police Checks

National Police Checking System will be available for **NSW** residents aged 16 years and over to apply for a **National Police Check** for the following:-

- Visa
- Adoption
- Paid employment
- Some occupational licensing purposes
- Volunteers working in Commonwealth supported aged-care facilities

Application - go on the Police website: www.police.nsw.gov.au

- Click on **Criminal Records**
- Under **Forms** - '**Click here to lodge an application for a National Police Check**'
- Enter code - press Next
- Fill out Application
- Print confirmation page

Applicant MUST:

- Complete the application form online
- Present the printed confirmation page to NSW Police
- Present your 3 IDs used on the form to NSW Police; and
- Pay the appropriate fee

Cost: National name and date of birth check - **\$52.00**

National name and date of birth check + fingerprint check - **\$175.00**

Acceptable types of identification - will require ONE PHOTO ID

- Current drivers licence
- Current passport
- Birth Certificate
- Citizenship Certificate
- Certificate of Marriage or Change of Name
- Government issued identity card
- Medicare Card and/or Private health care fund card
- Senior Citizens / Government concession card
- Rates notice
- Utility account (eg electricity, gas, telephone)
- Government issued proof of age card
- Current student identity card
- Licence issued by a Government authority
- Employee identity card with photograph

Enquiries Criminal Records
Section - will need your
Document ID number:

Ph: (02) 8835 7888; or
Email: crs@police.nsw.gov.au