



CODE OF PRACTICE

Community College – Northern Inland Inc believes that education is the foundation of an informed, cohesive and progressive community.

Our community comprises people from all backgrounds and circumstances sharing access to education training to assist them to participate fully and successfully in our community.

All people should have the greatest possible opportunity to make use of and participate in relevant activities and programs offered by our organisation.

Community College – Northern Inland supports the NSW Charter for Equity in Education and Training principles which are;

- 1 Everyone is entitled to high quality education and training programs that provide recognised credentials and clear pathways to employment and life long learning. The outcomes of education and training should not depend on factors beyond the learner's control and influence.
- 2 In the allocation of public resources, priority is given to narrowing those gaps in education and training outcomes that reflect need and prevailing social inequities.
- 3 All young people are entitled, as a minimum, to be able to complete their school education to year 12 or a vocational education equivalent.
- 4 The diversity of the population is recognised and valued by inclusive approaches to the development, conduct and evaluation of programs.
- 5 A demonstrated commitment to these equity principles and practices is a core responsibility for all those working in education and training.
- 6 The mutual recognition of AQTF qualifications and Statements of Attainment issued by other RTOs

Student enrolment conditions will be clearly stated in the course program and where there are pre-requisites for enrolment, then that will be stated in the course details or brochure.

Courses will be delivered primarily in a teacher directed classroom style however flexible delivery methods, including workplace experience and assessment, recognition of prior learning and distance education may also be used if appropriate and within the organisations' resources.

Assessments will be carried out in accordance with the National Principles against the stated learning outcomes or competencies in the accredited curriculum.

Community College – Northern Inland Inc has a student Grievance and Complaints procedure. This is fully documented in the Student Handbook.

Course fees will be clearly stated in the course program and/or advertising material and an estimate of any additional costs will be advised prior to enrolment.

Community College – Northern Inland Inc will refund all student fees where a course does not proceed for lack of enrolments or other reasons. See Course Fees and Refund policy in the VET Student Handbook

Students will be given every opportunity to achieve a satisfactory learning outcome including the development of educational pathways. Where we cannot assist, referral to other agencies will be made.